

# BOARD OF EDUCATION REGULAR MEETING

## July 12, 2017

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The Board of Education met in regular session on July 12, 2017 in the Circleville City Schools Alumni Room, 388 Clark Drive, Circleville, Ohio at 7:00 p.m. President Todd Stevens called the meeting to order and led the Pledge of Allegiance.

On roll call, the following members were present: Todd Stevens, Amy DeLong, Tony Reeser, and Patty Rothe.

Mr. Reeser gave his legislative report

Superintendent, Jonathan Davis, presented his report to the board

The Treasurer's report was presented by Kristen Rhoads including the June 2017 warrants and financial reports.

On a motion by Mrs. Rothe, seconded by Mr. Reeser, the minutes from the June 28, 2017 regular board meeting were approved, as presented.

Mr. Stevens – yes; Mr. Bradhurst - ab; Mrs. DeLong - yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Reeser, seconded by Mrs. Rothe, the board approved the following personnel items as presented:

### **Employment for the 2017-2018 School Year**

#### **Certified:**

- Laura Justice                      Teacher / Aide  
CES Preschool  
Salary: \$31,344.00
- Laura Burbacher                    Tutor  
\$28.00 per hour

#### **Classified:**

- Sherrie Peloquin                    Administrative Assistant  
New Hope - Auxiliary Grant Funds  
\$16,000.00 (200 day contract, 4.5 hours per day)
- Ashley Boldoser                    Nurse Aide  
New Hope - Auxiliary Grant Funds  
\$15,000.00 (184 day contract, 4 hours per day)
- John Raymond                      Educational Aide  
CES  
\$11,171.00 (184 day contract, 4.5 hours per day)

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### Athletics:

#### Head Coaches

- Nathan Elswick                      CHS JV Boys Basketball  
Step: 1
- Bill Search                              CMS 8th Grade Boys Basketball  
Step: +15
- Evan Whitten                           CMS 7th Grade Boys Basketball  
Step: 2
- Evan Callihan                           CHS JV Girls Basketball  
Step: 2
- Nic Hamman                            CMS 8th Grade Girls Basketball  
Step: 6
- Bobby Lombardo                       CMS 7th Grade Girls Basketball  
Step:5
- Brian Bigam                            CHS Varsity Baseball  
Step: 9

#### Assistant Coaches

- Jill McFarlan                           CHS Varsity Girls Basketball  
Step: 0
- Brad Keaton                            CHS Varsity Wrestling  
Step: 6
- Eddie Sims                              CHS Varsity Assistant Boys Basketball  
Step: +15

### Supplementals:

#### CHS Advisors

- Scott Tennant                           Band Director  
Step: 4
- Kara Schooley                           Co- Director CHS  
Step: N/A
- Nic Hamman                            Mock Trial  
Step: 1

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### Volunteer Advisors

- Butch Hughes                      Naturalist Club
- Matt Fosnaugh                      Naturalist Club

### CES Technology Teacher

- Tammy Laughlin                      Step: N/A

### CES Advisors

- Andrea Downs                      Destination Imagination (DI)  
Step: N/A

### Adjustments:

- Joe Lombardo                      CMS - Assistant Football  
Step: 15+ (from Step:0)
  
- Amy Rhymer                      CHS Administrative Assistant  
From: 230 day contract  
To: 215 day contract  
Salary:  
From: \$32,161.75  
To: \$30,064.00

Mr. Stevens – yes; Mr. Bradhurst - ab; Mrs. DeLong - yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mrs. DeLong, seconded by Mr. Reeser, the board approved the Scope of Work Contracts with the Partnering Anthropology with Science and Technology (PAST) Foundation as presented.

- Pickaway County Road Map for Transforming Community Education - \$1,961.80

### Scope of Work

With this contract PAST will provide professional development and technical assistance for Pickaway County Schools as specified in each scope below. The following budget breaks down a cost per task and item, and includes both time and associated materials for the specified professional development and technical assistance:

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Item	Amount	Explanatory Notes
<b>Roadmap Workshops</b>	\$7,400	4 -1 day sessions that focus on the instructional, cultural and delivery strategies and building a sustainable plan that can be presented to various stakeholders in the community to define strategies of transformation. Deliverable is a roadmap for actionable pathways
<b>Coordination, Travel, Materials, and Administrative Support</b>	\$2,409	Defines schedules, timelines, deliverables and communication platforms with key project team members. Covers travel and materials for workshops.
<b>Contract total</b>	<b>\$9,809</b>	

The total cost of the contract will not exceed **\$9,809**. PAST will be paid in full for all services as outlined in the scope and implemented between July 3, 2017 and September 13, 2017. Each school (Circleville, Logan Elm, New Hope Christian Academy, Teays Valley, and Westfall) will be invoiced for an equal portion of the total contract (**\$1,961.80**), *due at signing*. Net 10 days on all invoices. Failure to perform duties as scoped will result in initiating a refund process.

### Outcomes

Leadership Team Activity	Strategic Outcomes
Through a set of leadership planning workshops the Pickaway County leadership group will effectively consider all assets and pathways to strategically lead the community and educational partners through the next five years of community growth	A holistic roadmap tailored to the needs and culture of Pickaway County community, businesses, administrators, teachers, and students that effectively and efficiently takes advantage of existing resources and expertise for delivering rigorous and relevant education responsive to Pickaway County's cultural identity and community needs.

We hereby agree to the terms of this contract addendum and scope of work, and certify that agreements made here will be honored.

- Professional Development and Technical Assistant - \$4,579.80

3. Three Quarterly, Onsite PD Planning sessions scheduled across the 2017/2018 academic year for the 33 teachers (substitutes not included in this contract)

a. Implement Strategies & Presentation of Roadmap (September 13, 2017)  
The cost details of the activities covered within this contract are covered in the scope of work.

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### Scope of Work

With this contract PAST will provide professional development and technical assistance for Pickaway County Schools as specified in each scope below. The following budget breaks down a cost per task and item, and includes both time and associated materials for the specified professional development and technical assistance:

Item	Amount	Explanatory Notes
P3 Design Online Professional Development (33 teachers participating)	\$9,900	Month long PD course that level sets vocabulary and methodology for creating replicable and standards aligned lesson modules.
Quarterly Onsite PD for planning modules (33 teachers participating)	\$8,250	Planning sessions focused on designing and enhancing lesson modules to be implemented in the upcoming quarter by participating teachers
Coordination, Travel, Materials, and Administrative Support	\$7,039	Defines schedules, timelines, deliverables and communication platforms with key project team members. Covers travel and materials.
<b>Contract total</b>	<b>\$25,189</b>	
<b>Based on Services Cost per teacher</b>		<b>\$763.31</b>

The total cost of the contract will not exceed \$25,189. PAST will be paid in full for all services as outlined in the scope and implemented between July 30, 2017 and June 30, 2018. Each school (Circleville (6 Teachers), Logan Elm (6 Teachers), New Hope Christian Academy (4 Teachers), Teays Valley (10 Teachers), and Westfall (7 Teachers) will be invoiced for the number of teachers served by the contract at \$763.31 per teacher, due at signing. The following breakdown reflects each school's portion of the full contract. Net 10 days on all invoices. Failure to perform duties as scoped will result in initiating a refund process.

### Outcomes

Teacher Professional Development Activities	Strategic Outcomes
Through a delineated set of professional development services that are ongoing throughout the 2017/2018 academic year a selected cohort of Pickaway County teachers will inaugurate the countywide transition to transdisciplinary problem-based learning strategies that reflect the intended outcomes of the county Roadmap for transition to STEM and workforce development.	Teacher driven changes in educational strategies that are aligned to the county's strategic roadmap intended to transition education to STEM learning strategies, strengthen workforce development, create alignment to post secondary opportunities, and prepare students for successful careers that keep Pickaway County communities vibrant.

We hereby agree to the terms of this contract addendum and scope of work, and certify that agreements made here will be honored.

Mr. Stevens – yes; Mr. Bradhurst - ab; Mrs. DeLong - yes; Mr. Reeser – yes; Mrs. Rothe – yes

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On a motion by Mrs. Rothe, seconded by Mr. Reeser, the board approved the Memorandum of Understanding between Circleville City School District Board of Education and Notre Dame College regarding clinical/field experience as presented.



### MEMORANDUM OF UNDERSTANDING

This agreement is entered into and between Notre Dame College (the "College") and *Circleville City School District* in accordance with the standards for prospective teachers established by the Ohio Board of Regents as set forth in the Ohio Revised Code Chapter 3333.048.

This agreement is intended for the mutual benefit of the School District or School, the College, and the teacher candidates who seek to gain licensure to teach in the State of Ohio. The agreement will remain in effect until such time that the School District or School or the College finds that it is necessary to modify or terminate it because of changed circumstances.

1. The School District or School personnel designated by the Superintendent or Principal will make placements for clinical interns and clinical/field experience teacher candidates in classroom situations which meet the criteria of three years of experience in the area of licensure. The time period for each teaching or clinical/field experience will vary according to the requirements of the College class, which have been approved by the Ohio Department of Education.
2. The clinical faculty will visit schools and observe the College's teacher candidates in classroom situations in order to evaluate the teacher candidates in cooperation with the School District or School personnel. The visits, observations, and evaluations will be made as they are appropriate for each situation. Teacher candidates will observe all procedures and regulations of the school district or school and the College as they pertain to the teacher candidate's activities.
3. The College will provide a stipend in the amount of Three Hundred Dollars (\$300) to *Circleville City School District* for the supervision of a clinical intern.
4. The College Director of School and Community Partnerships is responsible for coordinating the ongoing activities and solving problems in connection with the student teaching and clinical/field experiences. Problems and concerns may be brought to the attention of the Director of School and Community Partnerships, clinical supervisors, and/or teacher candidates. The Director will assist in the resolution of problems which may arise among participants in the field experiences. The Director will provide School District or School personnel, clinical supervisors, and teacher candidates with the appropriate handbooks, guidelines, calendars, and forms for each field experience.
5. The College Director of School and Community Partnerships is responsible for coordinating revisions that are necessary to meet changing needs and conditions relating to the teacher candidate program and/or the clinical/field experiences. School District or School personnel, College supervisors and teacher candidates will be given the opportunity to make suggestions for needed revisions on the evaluation forms provided for each field experience. The School District or School administration, the cooperating teachers, the College supervisors, and the College will also have opportunities to suggest changes whenever needed.

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6. Teacher candidates will show evidence of both BCI and FBI clearance as determined by fingerprinting by local law enforcement jurisdictions.
7. Neither party shall be responsible for personal injury or property damage or other loss except that resulting from its own negligence or the negligence of its employees or others whom the party is legally responsible.
8. The School or School District partner will be eligible to apply for a grant from Notre Dame College for professional development of staff, faculty, or administration.

The School District or School and the College accept the conditions of this agreement and authorize the placement of the College's teacher candidates for student teaching and clinical/field experiences in the School District or School. It is understood that if the conditions of the teacher candidate program change, the College will provide a revised agreement.

Mr. Stevens – yes; Mr. Bradhurst - ab; Mrs. DeLong - yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Reeser, seconded by Mrs. DeLong, the board approved the following contracts for the education of a special needs students as presented.

- Pickaway County Board of Developmental Disabilities (Brooks Yates) - \$21,561.52

#### AGREEMENT BETWEEN:

#### PICKAWAY COUNTY DEVELOPMENTAL DISABILITIES

And

#### THE CIRCLEVILLE CITY SCHOOL DISTRICT BOARD OF EDUCATION

#### I. PREAMBLE

Whereas, Pickaway County Developmental Disabilities (PCDD) is authorized pursuant to Ohio Revised Code 5126.05(A)(4) to provide or contract for special education services and ensure that related services are available according to the plan and priorities of such Board,

Whereas, the PCDD is, pursuant to Ohio Revised Code Sections 3323.021 (effective September 16, 1998) and 5126.04(D) and (E), electing to participate in the provision of educational services directly or by the contracting for the provision of such services, to the extent and according to the terms indicated in this agreement,

Whereas, Ohio Revised Code 5126.05(C) permits and authorizes county boards of developmental disabilities to enter into contracts and agreements with public or private agencies or organizations of the same or another county to provide facilities, programs, and services authorized or required upon such terms as may be agreeable,

Whereas, the Circleville City School District Board of Education ("the Board of Education") desires to participate with the PCDD in the provision of services upon the terms stated herein, therefore, PCDD and the Board of Education hereby agree as follows:

#### II. OBLIGATIONS

A. The parties agree that PCDD will not provide services directly or by contract to any individuals unless PCDD has determined the individual to be eligible for its services.

B. With regard to each child determined eligible in accordance with paragraph II (A) above, the Board of Education agrees to notify PCDD of every educational planning meeting concerning such child, including all Individual Education Plan ("IEP") conferences. PCDD has the right to have a representative attend all such conferences and PCDD shall be permitted to be a signatory to any document, such as an IEP, where the resources of PCDD may be affected. Provided that this paragraph shall have no effect unless and until PCDD has notified the Board of Education that PCDD has determined the individual to be eligible for services pursuant to this agreement and that PCDD may be providing services to such individual.

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C. PCDD may charge the Board of Education for services provided by PCDD directly or by contract only if the Board of Education agrees in writing to pay for such services. An Exhibit to this contract that shall be affixed hereto and is specifically made a part hereof may evidence such agreement or, if such agreement is entered into after the effective date of this agreement, such agreement shall be considered an addendum to this agreement and shall be subject to the terms of this agreement.

D. If PCDD intends, during the next school year, to increase the amount it charges for some or all of the services for which the Board of Education has agreed to pay or if PCDD intends to cease offering all or part of any services provided, PCDD shall notify the Board of Education of such intention no later than the first day of March of the current fiscal year. PCDD shall make no changes of the type indicated in this paragraph if such notice is not provided.

E. If the Board of Education intends to cease obtaining any or all services it obtains from PCDD for the next school year or intends to change the type or amount of services it obtains from PCDD for the next school year, the Board of Education shall notify PCDD of such intention no later than the first day of March of the current fiscal year. The Board of Education shall make no changes of the type indicated in this paragraph if such notice is not provided.

F. PCDD agrees to comply with all applicable federal and state laws and regulations pertaining to services provided by PCDD pursuant to this agreement.

### III. FURTHER TERMS

A. Agreement to be bound: The parties agree to be bound by all the terms of this agreement including the Preamble thereto.

B. Term: This agreement shall be effective from July 1, 2017 through June 30, 2018 unless extended, modified or terminated as hereinafter provided.

C. Termination: This agreement may be terminated prior to the expiration of the term hereof as follows:

1. Termination by Agreement: In the event PCDD and the Board of Education shall in writing mutually agree to terminate this agreement, this agreement shall be terminated on the terms and on the date stipulated therein.

2. Termination for Good Cause: Both parties hereby agree to attempt to settle disputes over obligations set forth in this agreement as reasonably and promptly as possible; however, this agreement can be terminated by either party for cause provided that either party provide written notice to the other party of the defaults that are claimed to have occurred and give that party ten (10) days within which to cure such defaults. In the event that the defaults are not cured within the ten (10) day period, notice in writing shall be given to the defaulting party and this agreement shall terminate ten (10) days from the date of such notice.

D. Amendment; Modifications; Extensions: This agreement may be amended, modified, or extended by the mutual agreement of the parties hereto in a written amendment or addendum to be attached to and incorporated thereby into this agreement.

E. Notices: All notices, requests and approvals shall be made in writing and shall be deemed to have been properly given if and when personally delivered, or sent, postage prepaid, by between:

Michael Pelcic, Superintendent  
Pickaway County Developmental Disabilities  
200 East High Street  
Circleville, Ohio 43113

And

Jonathan Davis, Superintendent  
Circleville City Schools  
388 Clark Drive  
Circleville, Ohio 43113



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F. Entire Agreement: This agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this agreement that is not contained herein shall be valid or binding.

G. Assignment: Neither party shall assign any rights or obligations under this agreement without the written consent of the other party.

H. Governing Law: The validity of this agreement and any of its terms or provisions, as well as the rights and duties of the parties hereunder, shall be governed by the laws of the State of Ohio.

I. Legal Construction: In the event that any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision and this agreement shall be construed as if the invalid, illegal, or unenforceable provision had never been contained herein.

J. Signature Indicates Authorization: The below individuals state that they have been duly and lawfully authorized to sign this agreement and to bind by their signature the PCDD or the Board of Education as the case may be.

### V. SIGNATURE

For the Pickaway County Developmental Disabilities:

- Briar Patch - \$18,000.00 per pupil

#### Service Agreement for the Placement of Students At Briar Patch Ranch for Kids, LLC

This agreement is between Briar Patch Ranch for Kids, LLC, and Circleville City Schools located at 388 Clark Dr., Circleville, OH 43113, enter this agreement

\_\_\_\_\_ day of \_\_\_\_\_, 2017.

WHEREAS, Briar Patch Ranch for Kids, LLC operates an alternative educational placement program for school districts for at-risk students:

WHEREAS, Circleville City Schools desires to use Briar Patch Ranch for Kids, LLC for the placement of at-risk students at Briar Patch Ranch for Kids, LLC for the 2017-2018 school year.

NOW, THEREFORE, the parties agree as follows:

1. Circleville City Schools will receive student seats for the 2017-2018 school year for placement of at-risk students at Briar Patch Ranch for Kids, LLC. Circleville City Schools may assign students to Briar Patch Ranch for Kids, LLC at its discretion so long as Circleville City Schools has the student currently enrolled in its district, follows Briar Patch Ranch for Kids, LLC admission policies, and Briar Patch Ranch for Kids, LLC has seats available.
2. Circleville City Schools agrees to pay the maximum sum per seat of \$19,000.00 (Nineteen thousand) for 1-4 seats OR \$18,000.00 (eighteen thousand) for 5-9 seats OR \$17,000.00 (seventeen thousand) for 10 or more seats in a given month.
3. Circleville City Schools' payment of seats will be paid to the Briar Patch Ranch for Kids, LLC at 7277 Lithopolis Rd., Groveport, OH 43125 by the 10<sup>th</sup> of the billing month.
4. This month to month agreement shall be in effect for the 2017-2018 school year.
5. Payment per seat for 1-4 shall be \$1,583.33 (one thousand five hundred eighty-three dollars and 33 cents) per month based on a 12 month billing cycle OR payment per seat for 5-9 seats shall be \$1,500.00 (one thousand five hundred dollars and zero cents) per month based on a 12 month billing cycle OR payment per seat for 10 or more seats shall be \$1,416.67 (one thousand four hundred sixteen dollars and 67 cents) per month based on a 12 month billing cycle. This is based on seats used on a month-by-month basis and the invoice will reflect any necessary changes.
6. Briar Patch Ranch for Kids, LLC has on record FBI/BCI for all employees.
7. For online courses an addendum will reflect any additional costs to be incurred.

Circleville City Schools

Briar Patch Ranch for Kids, LLC

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- Haugland - \$88,500.00

School District: Circleville City Schools  
Haugland Learning Center ("HLC") Location: Main Branch- 7690 New Market Center Way, Columbus, OH 43235

Thank you for the opportunity to provide services to this student during the 2017-2018 school year. The following points describe the details of this agreement:

- School District agrees to enroll the student full-time for the 2017-2018 academic year at HLC.
- HLC agrees to provide the individualized educational services in the student's IEP that it is equipped to provide. The student will have full access to specially-trained staff, adapted curriculum, and specialized facilities designed to educate the student in the least restrictive environment possible.
- HLC agrees to provide behavior and/or instructional Aide support when needed to allow the student to function in a school setting without creating unnecessary dependency. The aide(s) will ensure the safety of the student, help the student access the curriculum, and assist with behaviors. Supports will range from zero Aides to four Aides and will be applied on an as-needed basis.
- School District agrees to be responsible for maintaining a current IEP and ETR for the student.
- HLC agrees to ensure that all staff meet state requirements for FBI/BCI checks.
- HLC agrees to provide quarterly progress reports to School District.
- School District agrees to pay HLC in monthly installments of \$ 7,500.00 (maximum \$ 75,000.00 per academic year) and to payment terms of net 30.
- HLC Agrees to pro-rate services weekly in the event that the student enrolls or withdraws mid-year.
- Either party may terminate this agreement with fourteen (14) days' written notice (email is okay) to the other party.
- Four weeks of Extended School Year services are available for an additional fee of \$ 7,500.00. Please initial below if School District wants to add these services.  
\_\_\_\_\_ Please add Extended School Year services
- Speech Therapy services are available for an additional charge of \$150 per hour. HLC will provide the number of hours specified in the student's IEP. Please initial below if School District wants to add these services.  
\_\_\_\_\_ Please add Speech Therapy services
- Occupational Therapy services are available for an additional charge of \$150 per hour. HLC will provide the number of hours specified in the student's IEP. Please initial below if School District wants to add these services.  
\_\_\_\_\_ Please add Occupational Therapy services

Please note that HLC does not provide transportation or lunches/snacks.

- Fairfield County Educational Service Center - \$52,000.00

**MEMORANDUM OF UNDERSTANDING**  
**By and Between**  
**FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER**  
**And**  
**CIRCLEVILLE CITY SCHOOLS**

The following agreement is hereby entered into by the above-mentioned parties regarding the arrangements and cost reimbursement responsibilities for the provision of classroom personnel and programs for low incidence special education students (at Prep for Success) for FY2018.

The Fairfield County Educational Service Center will employ teachers, educational aides, and all related service personnel (excluding school psychologist) to provide a classroom program for emotionally disabled students who are the legal responsibility of the Circleville City Schools.

The Fairfield County Educational Service Center will compile the service documentation of ESC personnel (employees and contract) whose services may be billed to the Ohio Medicaid School Program, and will share such information with Healthcare Billing Services, Inc. on behalf of the district.

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With regard to any therapy services provided by the ESC pursuant to this Agreement, the ESC (1) will comply with the requirements of 45 CFR 164.504(e)(1) for safeguarding and limiting access to information concerning beneficiaries; (2) will allow the representatives of the U.S. Department of Human Services, ODM, ODE or their respective designee access to the subcontractor's books, documents and records; and (3) acknowledges that they or their principles are not suspended or debarred.

The Circleville City Schools agrees to pay the Fairfield County Educational Service Center for the actual cost of the programs provided, on a per student basis, plus a five percent (5%) administrative fee. Invoices will be issued on a quarterly basis (July, October, December and April) with a reconciliation of final costs in June.

Supervision of classroom personnel and the program will be the responsibility of the Fairfield County Educational Service Center.

- **Ross County Board of Developmental Disabilities - \$43,120.00**

**Introduction**

It is the mission of the Ross County Board of Developmental Disabilities to improve lives by supporting choices of people through community partnerships and quality services. We believe that our partnership with the Circleville City School District enhances our mission through a collaborative effort of providing Special Education services for individuals with disabilities.

**Subscribers**

- The Ross County Board of Developmental Disabilities (RCBDD)
- The Circleville City School District

**Services to be provided by RCBDD as agreed upon by both parties:**

- *Services prescribed per the Individual Educational Plan (IEP) for: Student - S.G. with RCBDD listed as the District of Service*
  - Evaluation, Assessments, Screenings
  - Behavior Plans and Associated Interventions
  - Nursing-School RN and LPN available throughout the day
  - Referrals to services for classroom supports
  - Therapies to include: Speech, Physical, Occupational, Behavioral, Music and Adapted Physical Education
  - Recreational Opportunities & Community Trips
  - Curriculum and programming materials not associated with individual need
  - District is responsible for transportation and costs associated with transportation.

**Rate:**

- Educational Services Fee will be reimbursed to the Ross County Board of DD at the annual rate of \$28,000 per student that will be invoiced at \$14,000 at half year increments in January and June for the 2017-18 school year.
- Services for Attendant Services as described in the student's IEP will be reimbursed to the Ross County Board of DD at the rate of \$14.00 per hour that will be invoiced in half year increments in January and June for the 2017-18 school year.

**Documentation of Service**

This service contract shall become effective upon signature of both subscribers and shall remain in effect until June 30, 2018. All out of county placements serviced

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through contracts with LEA's will be evaluated annually based on our open enrollment procedure.

### Effective Date

This service contract shall become effective upon signature of both subscribers and shall remain in effect until June 30, 2018.

### Amending the Service Contract

This contract may be amended by agreement of both subscribers given reasons in writing.

Mr. Stevens – yes; Mr. Bradhurst - ab; Mrs. DeLong - yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mrs. DeLong, seconded by Mr. Reeser, the board approved the contract for the transportation of special needs students as presented.

- Tri-Star - \$36.00 per hour

### CONTRACT TO PROVIDE TRANSPORTATION SERVICES TO PUPILS

Circleville City Schools (hereinafter referred to as the "School District" or "Board") and Tristar Transportation Co. (hereinafter referred to as the "Company") hereby agree to the following terms and conditions:

1. In return for the consideration from the Board set forth in this Agreement, the Company shall:
  - a. Provide transportation services to students designated by the School District
  - b. Transport the students in safe vehicles that are regularly and properly maintained in good working order. There shall be a working seat belt for each student riding in the vehicle and the driver shall require each student to wear his/her seat belt during transportation. In the event a student requires restraint in addition to or in lieu of a seat belt, the driver will require the student to wear such restraint during transportation.
  - c. Provide insured, qualified, and licensed drivers to operate the vehicles used to transport the school children. The drivers shall operate their vehicles in accordance with all applicable traffic laws. Individuals assigned by the Company shall have the necessary skill and interest in working with children. Drivers shall meet all requirements of the Ohio Department of Education as set forth under OAC 3301-83-06. These include Ohio and Federal background checks, lifetime driving abstracts, and annual T-8 physicals. The Board shall have the right to require that a driver be replaced when it is determined by the Board or its employees that such a change would be in the best interests of the pupil(s) being transported.
  - d. To the extent possible, assign the same driver to the same transportation route throughout the school year.
  - e. Provide and maintain throughout the term of this Agreement general liability insurance, insuring the Company, the drivers and the School District Board of Education against all claims of liability in connection with the transportation of pupils pursuant to this contract.
  - f. Report immediately to Kyle Uhrig (740) 474-4340 ext 48093 any accident involving pupils transported pursuant to this contract.
2. In consideration of the obligation undertaken by the Company in this Contract, the Board agrees to pay the Company Thirty-Six Dollars (\$36.00) per hour for the use of the Company's automobile and driver, or Fifty Dollars (\$50.00) for the use of the Company's wheelchair van and driver, regardless of the number of students in the vehicle at any one time. Time will be billed in one-quarter hour increments. Payment shall be made on a monthly basis after receipt of bi-weekly invoices from the company setting forth the transportation provided.

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3. The term of this contract shall be from August 1, 2017 to July 31, 2018. Either party may terminate this Contract by providing written notice of intent to terminate to the other party thirty (30) days prior to termination. In the event it determines to terminate this Agreement, the Company will provide written notice to the Board by mailing the same to the following address:

Kyle Uhrig  
388 Clark Dr  
Circleville, OH  
43113

In the event it determines to terminate this agreement, the Board will provide written notice to the Company by mailing the same to the following address:

Tristar Transportation Co.  
P.O. Box 186  
Worthington, OH 43085

4. The Company shall have the right to refuse to transport any pupil if there is an immediate danger to any persons or property. The Company shall contact the School District immediately if such an occasion occurs.

- PICCA - \$2.48 per Mile

### AGREEMENT FOR CONTRACTED TRANSPORTATION SERVICES

The Circleville City School District hereby enters into a contract with PICKAWAY AREA RURAL TRANSIT (PART) to transport Circleville students to special education programs. Circleville City School District will provide a list of prospective students to PART. PART will determine which students will receive transportation depending on the availability of routes. The student list may be amended with written notice from the school. The final decision on whether a student will be transported under this contract remains solely with PART. Circleville City School District will provide notification to PART when a student no longer requires transportation.

PART, as a public transit system, is required to place any trip of the general public on the vehicle with the children at any time without prior notice.

This contract is in effect for the period of **August 17, 2017 to June 30, 2018**. PART will provide transportation from each student's home address to the school building designated and return the student home at the end of the day.

If the student's home district is closed for the day, weather related, transportation will not be provided. Also, if the home school is open, but the buses aren't running on the student's road, PART will not pick up that student. The final decision whether to travel any road is at PART'S discretion.

If PART goes to a student's home or the school to pick them up and has not been notified the student is not riding, the school will be billed for that trip. It will be listed on the school's billing calendar as a "Dry Run".

Upon receipt of documentation of the number of trips each month, Circleville City School District will reimburse PART at the cost of \$2.48 per mile.

PART agrees to provide Circleville City School District with evidence of the following: a) the driver holds a current Commercial Drivers License, as required; b) all drivers are trained in defensive driving, CPR, first aid, alcohol awareness, passenger assistance and safety procedures in the event of an accident; c) vehicle is currently insured.

The Transportation Department will be closed to observe the following holidays and training days:

New Year's Day	Labor Day
Martin Luther King Day	Training (1 Day)
Presidents Day	Thanksgiving (2 Days)
Memorial Day	Christmas (2 Days)
Independence Day	

Mr. Stevens – yes; Mr. Bradhurst - ab; Mrs. DeLong - yes; Mr. Reeser – yes; Mrs. Rothe – yes

# BOARD OF EDUCATION REGULAR MEETING

## July 12, 2017

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On a motion by Mrs. Reeser, seconded by Mrs. DeLong, the board approved the AccentCare Contract for the medical needs of special needs students as presented at a cost of \$30.00 per hour.

This agreement made of the 23th day of June, 2017 by and between AccentCare Home Health of CA. Inc. (Provider) a duly licensed and certified provider of Home Health Services in Ohio, located at 119 South Court Street, Circleville, Ohio and Circleville City School District, located at 388 Clark Drive, Circleville, Ohio

The "Provider" shall provide a nurse to accompany [REDACTED] from 8:15 am until 4:30 pm, these hours will be billed to Circleville City Schools.

A nurse will accompany [REDACTED] to school 5 day per week while school is in session.

During the period of time the nurse is with the patient to, during and returning home by bus, the school is responsible to reimburse the "Provider", AccentCare Home Health a rate of \$30.00 per hour.

Provider will submit a monthly statement for services rendered to the patient to the Circleville City School District no later than the 10<sup>th</sup> day of each month. The school will pay the provider upon receipt of the invoice.

The assigned provider nurse will provide any/all necessary assessments, medical interventions, medication administration etc. for the patient as

Mr. Stevens – yes; Mr. Bradhurst - ab; Mrs. DeLong - yes; Mr. Reeser – yes; Mrs. Rothe – abstain

On a motion by Mrs. Rothe, seconded by Mr. Reeser, the board approved the 2017-2018 Extra Curricular Handbook as presented.

Mr. Stevens – yes; Mr. Bradhurst - ab; Mrs. DeLong - yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mrs. DeLong, seconded by Mr. Reeser, the board approved the counseling agreement with Arbor Counseling LLC to provide counseling services for New Hope students at a cost of \$18,000.00 (New Hope Auxiliary Grant Funds)

New Hope Christian Academy

2264 Walnut Pike

Circleville, Ohio

This letter serves to summarize our agreement between Arbor Counseling LLC ("Arbor") and New Hope Christian Academy ("NHCA") for the 2017/18 school year. The terms discussed are as follows:

# BOARD OF EDUCATION REGULAR MEETING

## July 12, 2017

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- Arbor will provide professional Behavioral counseling to actively enrolled students of NHCA. This counseling may involve their families and/or guardians as is deemed appropriate by Arbor.
- Counseling will not be provided by Arbor until prior approval has been received by NHCA leadership.
- NHCA will have a signed parental/guardian consent on file in the NHCA office prior to requesting the services of Arbor Counseling.
- NHCA will notify the students' parents or guardian when their student is being referred to Arbor.
- NHCA and Arbor will partner when determining the nature of any interaction with the families of a student being counseled.
- This contract is for the 2017/18 school year (8/17/2017 – 5/31/2018).
- The counseling will be conducted at Arbors' offices located on the NHCA premises at:

2264 Walnut Creek Pike

Circleville, Ohio

- The contract is for a total of 360 hours of counseling support over the course of the school year and is not to exceed 10 hours per week unless prior approval is received from NHCA Leadership.
- Arbor will be paid the rate of \$50 per counseling hour.
- This contract excludes any counseling Arbor may provide to a student outside of the NHCA 2017/18 scheduled days or hours of operation (7:30AM – 3:30PM) unless prior approval is received from NHCA Leadership.
- This contract excludes counseling of any student's family.
- This contract excludes counseling of any NHCA staff member.

Mr. Stevens – yes; Mr. Bradhurst - ab; Mrs. DeLong - yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Reeser, seconded by Mrs. Rothe, the board approved the Memorandums of Understanding between Circleville City School District Board of Education and the Circleville Education Association as presented.

- Add the position of Bowling Coach

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE  
CIRCLEVILLE CITY SCHOOL DISTRICT BOARD OF EDUCATION  
AND THE  
CIRCLEVILLE EDUCATION ASSOCIATION**

This Memorandum of Understanding is entered into by and between the Circleville City School District Board of Education (the "Board"), and the Circleville Education Association (the "CEA"):

# BOARD OF EDUCATION REGULAR MEETING

## July 12, 2017

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WHEREAS, the Board and the CEA are parties to a collective bargaining agreement (the "Agreement") having a term of July 1, 2016 through June 30, 2019; and

WHEREAS, the Board and the CEA agree to amend and/or supplement the Agreement and any other memoranda of understanding/agreement executed prior to the date of this MOU to comply with Ohio Revised Code Section 3319.113.

THEREFORE, the Board and the CEA agree to amend the Agreement as follows:

Add "Bowling Coach" to Appendix C, Extra-Curricular Contract Salary Schedule, at Group Four.

All other provisions of the negotiated agreement between the parties hereto not altered by this Memorandum of Understanding are to remain unchanged. To the extent any provision of the negotiated agreement or any previous memoranda of understanding/agreement conflict with any provision of this Memorandum of Understanding, the terms of this Memorandum of Understanding shall prevail.

CIRCLEVILLE CITY SCHOOL DISTRICT  
BOARD OF EDUCATION

CIRCLEVILLE EDUCATION  
ASSOCIATION

- Professional Development Days for coaches

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE  
CIRCLEVILLE CITY SCHOOL DISTRICT BOARD OF EDUCATION  
AND THE  
CIRCLEVILLE EDUCATION ASSOCIATION**

This Memorandum of Understanding is entered into by and between the Circleville City School District Board of Education (the "Board"), and the Circleville Education Association (the "CEA"):

WHEREAS, the Board and the CEA are parties to a collective bargaining agreement (the "Agreement") having a term of July 1, 2016 through June 30, 2019; and

WHEREAS, the Board and the CEA agree to amend and/or supplement the Agreement and any other memoranda of understanding/agreement executed prior to the date of this MOU to comply with Ohio Revised Code Section 3319.113.

THEREFORE, the Board and the CEA agree to amend the Agreement as follows:

**Article VIII-Salary and Fringe Benefits**

**D. Supplemental Salaries**

#5- "All varsity head coaches shall be permitted two (2) professional days. A coach may use both days to attend a clinic in their sport or may use One (1) day for a clinic and One (1) day to attend the OHSAA State Tournament in the sport they are the Varsity coach: all other paid coaches shall be permitted one (1) professional day to attend clinics associated with their sport with the approval of administration. For clarification purposes the state tournament is NOT considered a clinic. The only expense that will be incurred by the district (including the Athletic Department budget) in this capacity are to cover the cost of a substitute teacher if one is necessary."

All other provisions of the negotiated agreement between the parties hereto not altered by this Memorandum of Understanding are to remain unchanged. To the extent any provision of the negotiated agreement or any previous memoranda of understanding/agreement conflict with any provision of this Memorandum of Understanding, the terms of this Memorandum of Understanding shall prevail.

Mr. Stevens – yes; Mr. Bradhurst - ab; Mrs. DeLong - yes; Mr. Reeser – yes; Mrs. Rothe – yes



# BOARD OF EDUCATION REGULAR MEETING

## July 12, 2017

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On a motion by Mr. Reeser, seconded by Mrs. DeLong, the board accepted the following NEOLA Policies as listed.

po8510      po8305      po8300

Mr. Stevens – yes; Mr. Bradhurst - ab; Mrs. DeLong - yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mrs. DeLong, seconded by Mr. Stevens, the board approved the following fiscal items.

### **Requisitions Over \$5,000:**

- ACCENTCARE HOME HEALTH - FY18 Nursing Care for special needs students (Aug. to Sept.) - \$18,000.00
- PIONEER - Paint for athletics - \$7,969.50
- BERGER HEALTH SYSTEM - Physical Therapy for special needs students - \$25,000.00
- VISA - Superintendent's account & supplies for meetings - \$10,000.00
- FAIRFIELD COUNTY ESC - FY18 Educational Services for special needs students - \$27,000.00

### **Annual Blankets:**

- ROSS COUNTY BOARD OF DD - FY18 Educational Services - Special Needs Student - \$43,120.00
- BROOKS YATES - FY18 Educational Services - Special Needs Students - \$21,561.52

### **Budget:**

- CHS Principals Fund - FY18 Budget

Mr. Stevens – yes; Mr. Bradhurst - ab; Mrs. DeLong - yes; Mr. Reeser – yes; Mrs. Rothe – abstain

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board entered into executive session for the consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official at 8:36pm, returning to open session at 9:17pm

On a motion by Mr. Stevens, seconded by Mrs. Rothe, the board voted to approve a salary increase of 2.5% for contract year 2017 – 2018 and extend the contract for Kristen Rhoads, Treasurer to July 31, 2022.

Mr. Stevens – yes; Mr. Bradhurst - ab; Mrs. DeLong - yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board voted to approve a salary increase of 2.5% for contract year 2017 – 2018 for Jonathan Davis, Superintendent.

Mr. Stevens – yes; Mr. Bradhurst - ab; Mrs. DeLong - yes; Mr. Reeser – yes; Mrs. Rothe – yes

BOARD OF EDUCATION REGULAR MEETING  
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On a motion by Mr. Stevens, seconded by Mrs. Rothe, the board voted to adjourn the meeting at 9:19p.m.

Mr. Stevens – yes; Mr. Bradhurst - ab; Mrs. DeLong - yes; Mr. Reeser – yes; Mrs. Rothe – yes

  
\_\_\_\_\_  
President

ATTEST  
  
\_\_\_\_\_  
Treasurer